



**The RK Culinary Group  
(RKIII), LLC  
Exhibitor Service Menu**



# Policies and Procedures

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## The RK Culinary Group (RKIII), LLC Exhibitor Guiding Principles

1. All food orders are tastefully decorated and include appropriate serviceware and condiments.
2. Please advise if a table for the service is needed along with the show colors so The RK Culinary Group (RKIII), LLC can dress the service table properly. This includes exhibitors who plan to use counter space within their booth as well.
3. All prices quoted herein are subject to a **21% Service Charge** and **8.25% state and local sales tax**.
4. Orders must be received and paid in full or secured with a credit card two weeks prior to the start of the show to avoid a late fee of \$50.00 or 10% of the total order. The greater amount will be charged.
5. Orders may be paid by: Visa, Master Card, American Express or Check made payable to The RK Culinary Group (RKIII), LLC.
6. Credit card information and authorization is a must be received to process your order. The card will be charged **72 hours prior** to the start of your service for the total estimated amount plus an additional \$200.00 deposit. A final invoice and receipt will then be sent at the conclusion of the Show... Copies of the Credit Card and Driver's License must accompany any Credit Card Authorization Form.
7. Any Additional orders will be charged to the provided credit card.
8. Please note when requesting specialty items, The RK Culinary Group (RKIII), LLC will order and bill exhibitor for the exact amount requested.
9. All electrical needs will need to be arranged through the Show's electrician.

## Henry B. Gonzalez Convention Center Exhibitor Sample and Food Promotion Request Guidelines

1. Serving generic products (i.e. ice cream, popcorn, cookies, coffee, bottled water, ect.) is permitted only when the product being served is purchased through The RK Culinary Group (RKIII), LLC. However exhibitors are permitted to provide and use their own serving vessels (buckets, cups, bags) displaying their logo.
2. In the event that The RK Culinary Group (RKIII), LLC. cannot provide a specific product, the exhibitor must first obtain verification from the Catering Sales Staff. Once confirmed the Event Services Manager of the Henry B. Gonzalez Convention Center must grant permission.
3. Distribution of individual pieces of hard candy or chocolate mints from any source is allowed.
4. Exhibitors may provide 2 ounce, or less, samples of their individual brand name products.
5. Exhibitors may also provide 4 ounce, or less, samples of non-alcoholic beverages of their individual brand name products.
6. Any exhibitor wanting to distribute alcoholic beverages must first receive permission from the show's management. The off duty police office **must** be notified. It is up to their discretion whether or not an officer will need to be present. The RK Culinary Group (RKIII), LLC. and the Event Coordinator for the Henry B. Gonzalez Convention Center need to be notified as well.
7. Requests for permission to serve food and/or beverage samples outside of these parameters must be submitted in writing to the Event Service Manager. The written request must come from the customer (licensee), and must contain the name of the exhibitor(s) or sponsor(s), date, time, location, the product(s) to be served, and reason why.



# Exhibitor Services

## Fees

<b>Booth Delivery</b>	<b>\$25.00 per delivery</b>	<b>Attendant &amp; Bartender fee</b>	<b>\$25.00 per hour</b>
		Five consecutive hour minimum	
<b>Receiving &amp; Storage Fee</b>	<b>\$250.00 per day</b>	*TABC Certified Bartender is required when purchasing Alcohol Beverages.	
<b>China Flatware</b>	<b>\$2.50 per person</b>	<b>Ice</b>	<b>\$50.00</b>
		Consists of 10 pounds. (Price includes labor and delivery of ice)	

## Beverages

All beverage services include 8 oz. cups and cocktail napkins. One gallon equals approximately 18 – 20 servings.

<b>Coffee</b>	<b>\$55.00 per gallon</b>	<b>Lemonade</b>	<b>\$45.00 per gallon</b>
Regular		<b>Fruit Punch</b>	
Decaf		<b>Agua Frecas</b>	
Service Includes plastic spoons, cream, sugar, sweet n'low & equal.		Service includes chilling dispenser and 5-gallon container. Minimum order of 5 gallons required.	
<b>Assorted Hot Herbal Tea</b>	<b>\$55.00 per gallon</b>	<b>Bottled Water (16 oz.)</b>	<b>\$3.50 per bottle</b>
Service includes plastic spoons, cream, sugar, sweet n'low, equal & cut lemons.		Ice provided. Bottled waters can be served chilled if requested.	
<b>Iced Tea</b>	<b>\$45.00 per gallon</b>	<b>Self Serve Water Unit</b>	<b>\$75.00 per day</b>
Service includes sugar, sweet n'low, equal & cut lemons.		Service includes chilling dispenser, plastic glasses, trash basket, etc...	
<b>Hot Cocoa</b>	<b>\$55.00 per gallon</b>	<b>Spring Water - 5 Gallon</b>	<b>\$25.00 per bottle</b>
<b>Assorted Sodas</b>	<b>\$4.00 per can</b>		
Ice provided. Soft drinks can be served chilled if requested.			



# Exhibitor Services

## Machine Rental

### Margarita Machine **\$400.00 per day - rental**

Service includes 9 oz. Plastic glasses, cocktail napkins, margarita salt, stirrers and fresh cut lime.

Dimensions: 12"L x 24"H x 24"W

\*Machine is attached to a rolling cart

Cart Dimensions: 36" L x 34" x 21" W

\* Bartender Required

\* Minimum of 3 gallons per order

\* Power Required.

\* Approx. 20 minutes to freeze each batch

\* Machine holds up to 2 flavors

### Antique Popcorn Cart **\$400.00 per day - rental**

Service includes 200 servings of all-in-one popcorn, bags and cocktail napkins.

\*Attendant required.

### Additional Popcorn **\$200.00 per case**

One case contains 24 packages. Approximately 15 – 18 servings per package.

### Additional Popcorn Bags **\$250.00 per case**

One case contains 500 bags.

### Margarita Flavors

Classic Margarita, Strawberry, Mango, and Prickly Pear

### Margarita Mix (Alcoholic) **\$125.00 per gallon**

### Non-Alcoholic **Mix \$100.00 per gallon**

### Smoothie Machine **\$400.00 per day - rental**

Service includes 9 oz. Plastic glasses, cocktail napkins

Rental Requirements

\* Machine is attached to a rolling cart

Cart Dimensions: 36" L x 34" x 21" W

\* Attendant Required

\* Minimum of 3 gallons per order

\* Machine holds up to 2 Flavors

\* Approx. 20 minutes to freeze each batch

\* Power Required

### **ALL MACHINES REQUIRE AN ATTENDANT or BARTENDER**

Cost is as follows per machine:

\$25.00 per hour – minimum 5 consecutive hours ++

### Smoothie Flavors **\$100.00 per gallon**

Peach, Pina Colada, Strawberry, Mango, Cappuccino, or Strawberry-Banana

### Table Top Espresso Machine **\$750 per day - rental**

Includes 12 oz. coffee cups, lids, assorted sugars, creamer, milk, espresso beans

\*Barista required

\*Electrical

• Requires two-wire grounded service

• 220 volts; 30 amps

• (L1, L2, G)

• NEMA L6-30P receptacle required

\*Requires in-booth counter space

### Americano, Latte, Mocha, Caramel Macchiato and Cappuccinos **\$5.00 per beverage**

Minimum of 250 beverages served

### **ALL ALCOHOLIC BEVERAGES MUST BE SERVED BY A TABC CERTIFIED BARTENDER**

### Cookie Baking Oven **\$400.00 per day - rental**

Includes disposable napkins and plates

\*Attendant required

\*Requires in-booth counter space

\*Power required

### Cookies **\$45.00 per dozen**

Select 1 flavor – Chocolate Chip, Oatmeal Raisin & Sugar

### Pretzel Warmer **\$400.00 per day – rental**

Includes disposable napkins and plates

\*Attendant required

\*Requires in-booth counter space

\*Power required

### Soft Pretzel **\$52.00 per dozen**

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# Exhibitor Services

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## Bakery Items

All bakery services include 6" disposable plates and cocktail napkins.

<b>Assorted Pastries &amp; Bakeries</b>	<b>\$46.00 per dozen</b>	<b>Assorted Mini Cupcakes</b>	<b>\$48.00 per dozen</b>
Consists of fruit Danish, Cinnamon Rolls, Donuts and more...		<b>Assorted Fresh Baked Cookies</b> <b>\$44.25 per dozen</b>	
<b>Pecan Brownies &amp; Blondies</b>	<b>\$46.00 per dozen</b>	Consists of chocolate chip, oatmeal raisin, peanut butter, sugar gourmet, and white chocolate macadamia nut.	
<b>Pie Time</b>	<b>\$8.00 per serving</b>		
Selection of Mini & Classic Pies to include Seasonal Fruit & Chocolate Pies			

## Frozen Treats

<b>Ice Cream Bars</b>	<b>\$4.00 each</b>	<b>Freezer Rental</b>	<b>\$400.00 one-time fee</b>
		Freezer requires one 120 volt, 2000 watt outlet. Freezer comes skirted.	
		If not purchasing product from The RK Culinary Group (RKIII), LLC freezer rental is \$250.00 per day.	

## Hors D'oeuvres

**Other Items are available... Ask us!!!!**

All services include 6" disposable plates, service ware, and cocktail napkins.

<b>Chicken Salad Mini Po'boys</b>	<b>\$5.00 per serving</b>	<b>Spicy Sriracha Tofu Taquitos</b>	<b>\$5.00 per serving</b>
Served with Green Grapes on a Poppy seed Brioche		Served with Black Beans, Onions and Kale Rice	
<b>Beef Empanadas</b>	<b>\$5.00 per serving</b>	<b>Picnic Cheeses &amp; Crackers Display</b>	<b>\$7.00 per serving</b>
		Served with Domestic Cheeses, Crackers, Breadsticks & Green Grapes	
<b>Corn Beef "Rueben" Taquitos</b>	<b>\$5.00 per serving</b>	<b>Chipotle-Chicken-Cheddar Flautas</b>	<b>\$4.00 per serving</b>
Served with Swiss, Sauerkraut & 1000 Island Dressing			
<b>RK's Jalapeno Chicken Bites</b>	<b>\$4.00 per serving</b>	<b>Chips &amp; Salsa</b>	<b>\$6.50 per serving</b>
		Warm Corn Tortilla Crisps, Roasted Salsa, Green Salsa & Pico de Gallo	
<b>Grilled &amp; Chilled Veggies &amp; Garden Crudites</b>	<b>\$6.50 per serving</b>		
Served with Buttermilk Ranch & Blue Cheese Dips			

## Miscellaneous Items

<b>Candy Bars</b>	<b>\$3.75 each</b>	<b>Bar Mix</b>	<b>\$5.00 per serving</b>
Assorted full size candy bars. May request specific type. Minimum order of 2 dozen.		Includes and assortment of nuts, chips, and pretzels.	

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# Exhibitor Order Form & Credit Card Authorization

Please Return This Page To:

210/225-4535 (Fax) 210/224-5120

Trade Show Name:				Show Dates:				
Location of Exhibits:			Booth Number:		Booth Name:			
Company Name:					On-site Contact: (Authorized signee)			
Phone #:					Phone #:			
Cell #:					Cell #:			
Fax #:					Fax #:			
Contact Email:								
Name on Card:				Billing Address:				
Card Number:			Exp Date:					
Security Code:								
Date	Time	Quantity	Item	Table Needed	Attendant Required	Price Per Unit	Total	
Sign for authorization: _____						Sub Total:		
						21% Service Charge:		
						8.25% Sales Tax:		
						<b>Deposit</b>		<b>\$200.00</b>
						Grand Total:		

**\*\*\* PLEASE REMEMBER - TO SEND COPIES OF YOUR CREDIT CARD AND DRIVER'S LICENSE  
 ALONG WITH YOUR SIGNED CREDIT CARD AUTHORIZATION \*\*\*  
 IF WE DO NOT RECEIVE – WE CANNOT PROCESS YOUR ORDER  
 ANY ADDITIONAL ORDERS TO BE BILLED TO CREDIT CARD ABOVE**