

How To Register – AIE 2017

1. Go to www.aieconference.net/ using any web browser.
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2. On the home page, you will click on the “Attend” tab (see below).



September 26-27, 2017
San Antonio, Texas



ATTEND CONTACT

3. Click the “Attend” tab, and then select “Register” from the drop-down menu. You will see the options to register for the AIE Conference (October 4-5) or the AIE Conference + Leadership Institute (October 4-6). Hover over the blocked “REGISTER” button for either workshop. You will be taken to E-Campus (see below).



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HOME ATTEND CONTACT

REGISTER 

REGISTER

The AIE 2017 theme is Advancing Improvement in Education through Maximizing Mindsets. Participants will explore how personal and collective mindsets contribute to their organizational of culture. The keynotes will share how their personal/professional stories led to positively impact the culture of their organization.

Register today! This [step-by-step tutorial](#) will assist you through the process.

Advancing Improvement in Education Conference
September 26-27, 2017 | Workshop ID: FA1736681



Register Now | \$350.00

4. You are now on our Region 13 ESC E-Campus page. If you do not have an account, you must create one by clicking on “Create new account”. You can also recover usernames and passwords by clicking “Forgot password”.

How To Register – AIE 2017

*** If you already have an E-Campus username and password, please skip to Step #6

REGION 13
EDUCATION SERVICE CENTER

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Featured Events
Bullying and Cyberbullying
5/13/2015
SP1529459

CREATING REAL-WORLD PROBLEM SOLVING EXPERIENCES IN THE MATH CLASSROOM (6-12)
(5/14/2015)

[Getting Started with E-Campus](#) [Tech Support](#) [FAQ](#) [Contact Us](#)

5. Complete the registrant information by filling out each required field and click "Continue".

6. If you already have an E-Campus username and password, login using your username and password (see below).

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How To Register – AIE 2017

- Once logged in you will be on the Workshop Overview page, scroll to the bottom of the page and click “Register Now” to proceed with registration (see below).

PRICE	\$350.00	CREDITS	CE: 12.00 GT: 0.00
COURSE NAME	Advancing Improvement in Education Conference (AIE) 2017	CATEGORIES	School Improvement Resource Center
COURSE TYPE	ILT	TOTAL SEATS	1000
WORKSHOP ID	FA1736681	OPEN SEATS	1000
PRICE	\$350.00	PAYMENT METHODS	Purchase Order and Credit Card
REGISTRATION BEGINS	2/21/2017	REGISTRATION ENDS	9/27/2017 5:00 pm
CONTACT	April Briscoe	LOCATION	Henry B. Gonzalez Convention Center 900 E Market Street, San Antonio, TX 78205
CONTACT PHONE	512-919-5106	AUDIENCE	District, Campus, and Statewide Partners

Meeting Date	Start Time	End Time
9/26/2017	8:30am	4:45pm
9/27/2017	8:30am	3:00pm

[Register Now](#) [Download Date](#) [Group Register](#)


***If you need to block register for multiple participants, skip to Step # 13

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8. Confirm your selected workshop and click “Next”.

This wizard will guide you through the registration process.


Workshops	Advancing Improvement in Education Conference (AIE) 2017 (FA1736681)
Amount Due	\$350.00
Workshop Payment Methods	Purchase Order and Credit Card

Next >> 

9. Verify that your personal data is correct and click “Next”.

2 Step 2: Verify Personal Data

First Name	<input type="text" value="April"/>	required
Last Name	<input type="text" value="Briscoe"/>	required
Email	<input type="text" value="Email"/>	required
Home Phone	(<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>) (<input type="text" value=""/>) (ext. <input type="text" value=""/>)	required
Work Phone	(<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>) (<input type="text" value=""/>) (ext. <input type="text" value=""/>)	required
District	<input type="text" value="REGION 13 ESC"/>	required
Other District	<input type="text" value="Other District"/>	
You may choose "Other (below)" from the District dropdown list and enter your other district here.		
Campus	<input type="text" value="STRATEGIC INITIATIVES"/>	required
Special Needs	<input type="checkbox"/> Sign Language Interpreter	

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10. Enter any promotional codes you have at this time and click “Next”.

3 Step 3: Enter Promotional Codes

If you have received a promotional code, please enter it at this time.

Promotional Code	<input type="text"/>
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Total Cost \$400.00

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11. You will then be prompted for payment information. You may enter either a valid PO# or credit card information. Once payment information is inputted, you will need to confirm your payment information. Click “Finalize” to secure your registration.

4 Step 4: Select Payment Type

Payment Type

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12. Upon successful registration you will be presented with a registration confirmation page. You may print this page for your records. You will also be emailed a confirmation to the address on your E-Campus account.

IF YOU ARE BLOCK/GROUP REGISTERING, FOLLOW STEPS 13-16.

13. Scroll to the bottom of the page and click “Group Register” to proceed with registration (see below).

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COURSE TYPE	ILT	TOTAL SEATS	1000
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9/27/2017	8:30am	3:00pm

Register Now Download Date **Group Register**

14. You will be presented with a list of user accounts from your district. You may also search by name. Place a check mark next to the name of the person you wish to register. To register multiple people, place a check mark and then search for the next person. Place a check mark and continue until all have been selected.

How To Register – AIE 2017

Block Registration

Step 1: Type in the last name of the participant you wish to register; then click **Apply Filter**.

Step 2: Click the check box next to the participant's name.

Step 3: REPEAT Steps 1 & 2 for each participant you wish to register.

Step 4: When you have selected ALL participants, click **Done Selecting** at the bottom of the page.

Names in grey do not meet the requirements to register. They may be missing prerequisites, already be registered, or not share a group with the workshop.

Please select up to 999 participant(s) to register for this workshop.

Last Name and
First Name and
Username

Showing

1 rows in search result.

<input type="checkbox"/>	Name	Username	Worksite
<input checked="" type="checkbox"/>	Taylor, Randall	randalltaylor	REGION 13 ESC/STRATEGIC INITIATIVES

15. Click "Done Selecting".

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Please select up to 999 participant(s) to register for this workshop.

Last Name and
First Name and
Username

Showing

1 rows in search result.

<input type="checkbox"/>	Name	Username	Worksite
<input checked="" type="checkbox"/>	Taylor, Randall	randalltaylor	REGION 13 ESC/STRATEGIC INITIATIVES

16. Verify participant details and ensure that all participants have been selected and click "Enroll" (you will then be prompted for payment information and finalization of your workshop registration).

How To Register – AIE 2017

Verify Participant Details

You, **Briscoe, April** are preparing to register the following participants in **Advancing Improvement in Education Conference (AIE) 2017, FA1736681**:

Participant	District/Campus	Email	username
Taylor, Randall	REGION 13 ESC/STRATEGIC INITIATIVES	randall.taylor@esc13.txed.net	randalltaylor

If any information is not correct, please notify us [here](#).

Modify

Enroll

